



**THE CHILDREN'S COTTAGE SOCIETY OF CALGARY REQUIRES
A FULL TIME RESPITE CARE WORKER**

Competition # RCW2021

The Children's Cottage Society is a charitable agency established in Calgary in 1986. The Society's mission is "Building strong children and safe nurturing families through prevention programs and support services" and its vision is "Resilient children blossom in healthy families."

This is a full-time position, Monday to Friday 40 hours per week, allowing for some flexibility with days worked and hours worked.

Responsibilities:

- Work with families and volunteers as assigned to provide respite care.
- Plan and implement developmentally appropriate activities.
- Interact with infants and engage them in activities that support optimal development.
- Assess amount of respite required.
- Care for and interact with infants in a positive, gentle and sensitive manner.
- Provide information about and demonstrate good infant care and positive parenting practices.
- Help families connect with community resources as needed.
- Conduct developmental assessments using Ages and Stages Developmental screenings.
- Complete paperwork as required and enter into client database (Efforts to Outcomes). Keep filing up to date.
- Complete Core Respite training.
- Consult with Community Respite Supervisor on a regular basis.
- Assist with other position-related tasks.

Qualifications:

- A minimum of 2 years of infant care experience.
- Some post-secondary training in Early Childhood Development would be an asset.
- An understanding of the developmental needs of infants.
- Be responsible, dependable and have a non-judgmental attitude.
- Able to work independently in the community.
- An awareness of resources available in the community.
- Second language an asset.
- Clear oral and written communication skills.
- Competence with technology including email, cell phones and navigating programs.
- Standard First Aid and Infant CPR (CPR Level B).
- Must have a reliable vehicle and insurance.

Pre-employment Requirements:

- A Police Information Check, which includes a vulnerable sector search, is required prior to employment.
- A Child Intervention Record Check is required upon commencement of employment.
- It is a condition of employment, that the successful candidate be fully vaccinated for COVID-19 or satisfy criteria for a duty to accommodate in accordance with the Alberta Human Rights Act.

Please send a cover letter and resume quoting
Competition # RCW2021 to: careers@childrenscottage.ab.ca

Application Deadline: Until successful candidate is recruited
We appreciate the interest of all applicants however will only contact those invited for an interview.

For more information about the Children's Cottage, please visit: www.childrenscottage.ab.ca